Cowfold Parish Council

Minutes of the Ordinary Meeting held on Monday 14 October 2019 in the Village Hall

Present: Mr J Hooper (JH) –Vice Chairman
Mr D Wilkins (DW)
Ms K Kingshott (KK)
Mrs D Everest (DE)
Mrs J Wright (Clerk)

Public: 7
Press: 0

Mr J Chowen – Horsham District Councillor
Mrs L Lambert – Horsham District Councillor
Mr L Barnard – West Sussex County Councillor

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1. Apologies

Apologies for absence were received from Mr S Reading, Mr J Palling, Mr S Clark and Mrs D Neville.

2. Approval of the Minutes

The Minutes of the meeting held on Monday 9 September 2019 were agreed by all as a true and correct record.

3. Declarations of Interest

There were no declarations of interest with regard to any item on the Agenda.

4. Matters Arising

Mr Reading was still to measure up the Allmond Centre storerooms for the installation of racking. (SR)

Mrs Wright had circulated the job specification for a Caretaker for the Allmond Centre, however, to date no progress had been made. Mr Clark had offered to draft an advertisement. (SC)

Mr Wilkins had been in contact with Lloyd Hatton who was arranging for delivery of the new storage container when the field was not so wet in order to minimise damage. He also agreed to rectify any damage that may occur whilst manoeuvring the container into position.

5. The Public

Members of the Horsham Mixed Martial Arts organisation were in attendance keen to describe the activities currently taking place at the new Cowfold premises. They apologised for any rules that may have been flouted, including the lack of a planning application submission which had now been considered by the Parish Council and its comments relayed to Horsham District Council. They also wished to

inform the Parish Council that WSCC Highways had highlighted a problem with the siting of the village gate near to Capons Hill Farm which is apparently obstructing visibility.

6. District Councillor Report
Mr Chowen and Mrs Lambert reported on the following issues:

- Horsham District Council Local Plan
- Air Quality
- Ecology & Wildlife Update

7. County Councillor Report
Mr Barnard reported on the following issues:

- Resignation of Chief Executive/New Leader
- New Rules for Household Recycling Sites
- Air Quality
- Climate Change

8. Correspondence
Kate Wydra – Request to display a banner of the Village Hall Railings for a week to advertise a table-top sale on Saturday 7 March 2020. Request to be directed to Jason Bailey. (JW)
Horsham District Council – Notification that BT are consulting HDC Planning authority which is a requirement when they intend to remove public payphone kiosks when they have had very little use over a significant period of time. The intention is to remove the kiosk at the top of St Peter's Close but there is an opportunity to adopt the phone box and make it an asset to the village. It was suggested that it may be possible to convert the phone box into a public WiFi hub. Mrs Wright agreed to investigate the possibility of this suggestion. (JW)

9. WSCC/HDC Strategy on Electric Cars
Mr Wilkins reported on the progress made with regard to the electric car strategy. He had made contact with Ruth O'Brien from WSCC and expressed an interest as a Parish Council to support and participate in the review and prepare for future developments. He and Mr Hooper would be attending an event on the subject to be held in Brighton on 23 October 2019.

10. Village Fete Update
Nothing to report.

11. Neighbourhood Planning Update
The Neighbourhood Plan pre-submission had been completed and the public consultation had ended. The public responses will now be incorporated into the

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plan before being submitted to Horsham District Council.

12. The Allmond Centre
Nothing further to report.

13. Representatives' Reports

Planning
Nothing to report.
Finance
Approval for payments was requested and agreed by all.

A completed grant application had been received from Age Uk for consideration.
Open Spaces
Mr Wilkins had received a request from Lloyd Hatton to create a pump cycle track in the woodland area of the playing field near to the skateboard park. It was agreed that Mr Wilkins requests a more detailed plan of the track and an estimate of the required costs. (DW)
Footpaths
Nothing to report.
Allotments
Nothing to report.
Roads & Transport
Streetlights
Nothing to report.
HALC
Nothing to report.
Village Hall
Nothing to report.
Website
Nothing to report.
CLC
Nothing to report.

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The next meeting will be held on **Monday 11 November 2019**.

The meeting closed at 8.55pm.