# Cowfold Parish Council Minutes of the Ordinary Meeting held on Monday 9 July 2018 in the Village Hall

**Present:** Mr J Palling (JP) (Chairman) Mrs M Cutbush (MC)

Mr J Hooper (JH)

Mr S Clark (SC)

Mrs J Wright (JW) (Clerk)

Public: 0 Press: 0

Mr J Chowen – Horsham District Councillor Ms L Lambert – Horsham District Councillor

# 1. Apologies

Apologies for absence were received from Mr T Clary, Mr C Collins and Mr L Barnard.

# 2. Approval of the Minutes

The Minutes of the meeting held on Monday 11 June 2018 were agreed by all as a true and correct record.

## 3. Declarations of Interest

There were no declarations of interest with regard to any item on the Agenda.

## 4. Matters Arising

With regard to the removal of the bus stops from outside Homelands Nursing Home, a copy of the Risk Assessment report had been received which concluded in the Traffic Officer strongly recommending that the bus stops should not be used. However, it also stated that if it was the intention to continue to use the stops a full safety audit must be made. Mrs Wright had emailed Bill Leath to ask if this audit had been undertaken and a response was awaited.

Mrs Wright had contacted Pete the Pond with regard to the Clean Up Day in October but had received no response to date.

Mr Palling had sent a message to Wendy Roberts asking for a contact number but had not spoken directly with her to date.

Mrs Cutbush had investigated the position with regard to the installation of the gate carried out by a resident at the entrance to the Kicking Field. It had been determined that this may prejudice ownership of the Parish Council land sometime in the future. It was agreed to request the removal of the gate again.

(JW)

(1570)

#### 5. The Public

Mr Chamberlin said that the Agenda for the meeting had not been put on the website. He also asked if a draft of the previous month's Minutes could be put on the website. Mrs Wright said that she would speak to the webmaster.

(JW)

Following a question from Mr Chamberlin, he was updated on the status of the proposed Youth Club.

Mr Rolfe said that the grass in the play area had not been cut. He had also reported overgrown vegetation in the former Post Office twitten. Mrs Wright said that she would report both these issues.

(JW)

Mr Rolfe also questioned Mr Chowen on the subjects of abandoned vehicles following an accident and recycling.

# **6. District Councillor Report**

Lynn Lambert said that she was still learning about her role as a newly elected District Counciller but was enjoying it. So far, she had attended an Inter Parish meeting and a waste recycling meeting.

Mr Chowen reported on the following issues:

- Broadbridge Heath Leisure Centre
- Bridge Garage Planning Issues. Mrs Wright to look at Planning Application Conditions.

(JW)

· Year of Culture

## 7. County Councillor Report

Nothing to report.

# 8. Correspondence

Bernard Baldwin – Request to organise the annual fireworks display on behalf of the Parish Council on the playing field on Saturday 3 November 2018. Also a request for a new Chairman for the Committee. It was agreed to ask Mr Collins if he would be prepared to do it.

(JW)

# 9. Neighbourhood Planning Update

Mr Hooper had received all developers' presentations and issued the Agenda for the public meeting to be held in the Village Hall on Friday 13 July 2018 commencing at 7.00pm.

## **10. The Allmond Centre**

Mrs Wright said that the Allmond Centre was proving popular and that she was receiving enquiries almost daily. If the same level of bookings made in the first three months continue for the rest of the year, the Centre would hopefully cover its costs

and may even have a small surplus for any required maintenance.

# 11. Representatives' Reports

## **Planning**

Nothing to report.

#### **Finance**

Approval for payments was requested and agreed by all.

# **Open Spaces**

A quotation had been received from the tree surgeon to carry out all the work required to the Bowling Green which had been left to grow for around 30 years. It was agreed to accept the quotation at a cost of £450.00 + VAT.

This year's festival was discussed and it was agreed to ask representatives of the Social Committee to attend a meeting with members of the Parish Council to get some feedback on the event and to see if the Parish Council can be of any assistance in the future.

(JW)

## **Footpaths**

Nothing to report.

## **Allotments**

Nothing to report.

## **Roads & Transport**

Nothing to report.

# **Streetlights**

The streetlight in the car park owned by HDC was still not working. Mrs Wright said that she would contact them asking for it to be fixed.

(JW)

## **HALC**

Nothing to report.

## Village Hall

Nothing to report.

## Website

Nothing to report.

## Newsletter

The deadline for contributions for the Autumn edition was 1 August 2018.

## CLC

Nothing to report.

The next meeting will be held on **Monday 13 August 2018**.

The meeting closed at 8.55 p.m.