(1519)

Cowfold Parish Council Minutes of the Ordinary Meeting held on Monday 10 July 2017 in the Village Hall

Present: Mr J Palling (JP) (Chairman) Mr C Collins (CC) Mrs E Precious (EP) Mrs S Parsons Mrs M Cutbush (MC) Mr S Clark (SC) Mrs J Wright (JW) (Clerk)

Mr J Chowen – District Councillor Mr Lionel Barnard – West Sussex County Councillor Public: 2 Press: 0

1. Apologies

Apologies for absence were received from Mr T Clary, Mrs G Martin, Mr B Martin, Mrs R Detnon and Mr R Clarke.

2. Approval of the Minutes

The Minutes of the meeting held on Monday 12 June 2017 were agreed by all as a true and correct record.

3. Declarations of Interest

There were no declarations of interest with regard to any item on the Agenda.

4. Matters Arising

Mrs Wright had contacted the contractors with regard to unacceptable grass cutting.

Mrs Wright had contacted Chris Stark to ask about the possibility of reducing the speed limit following the fatal accident that had occurred on 18 April 2017 north of the junction with Picts Lane and also to request a copy of the report containing details of the accident and any recommendations made. Chris Stark had replied saying that he had forwarded our request to the Road Safety Team but was not sure what information they may be able to supply as often the data is confidential pending any outcomes from Police Investigations.

In relation to requesting a speed limit reduction, a request for a Traffic Regulation Order on behalf of the local community can be made via the WSCC website and it was agreed to pursue this course of action.

Mrs Wright had contacted both District Councillors to ask if the would send a report if

(JW)

they were not able to attend the meeting in person. Mr Clarke was happy to do this but Mr Chowen said that he would rather attend the meetings as often as he could.

It was agreed to contact Chris Stark to obtain his advice on installing cameras in the

The overgrown footpath in Station Road had been reported to WSCC.

(JW)

6. District Councillor Report Mr Chowen reported on the following issues:	
New Refuse VehiclesLaunch of the District Culture & Heritage Initiative for the District	
7. County Councillor Report Mr Barnard reported on the following issues:	
 Imminent Decision on PCC taking over Fire & Rescue Offer of visit from West Sussex Fire and Rescue Service to talk on their 'What If' campaign. It was agreed to arrange for them to attend a meeting. 	(1)
8. Correspondence	(JW)
<i>M</i> Rycroft – Request to use the playing field for a two day craft and garden fair. It was agreed to request sight of all relevant paperwork and to ask for some examples of	
events held in the past. <i>West Sussex Association of Local Councils (WSALC)</i> – Leaflet on Opportunities for Parish & Town Councils to Support Health & Wellbeing in West Sussex. Noted. The Local Government Boundary Commission for England – Electoral Review of Horsham – Final Recommendations. A full copy is available on their website <u>www.lgbce.org.uk</u> . An interactive map of final recommendations is available at <u>https://consultation.lgbce.org.uk/</u> .	(WL)
9. Accounts The first quarter's costs against budget statement was tabled.	
10. Cowfold Air Quality Committee Update A considerable amount of discussion took place following the recent public meeting. In an effort to find a solution to the problem, Lionel Barnard said that he would arrange a meeting with Nick Herbert, Jonathan Palling had already arranged a meeting with Nick Herbert which was scheduled to take place in early September. Jonathan Chowen and Lionel Barnard agreed to speak to the Cabinet Member also.	

(LB/JC)

village to monitor the traffic.

5. The Public Nothing to report.

11. Neighbourhood Plan

The Neighbourhood Plan was progressing and meetings were being held on a monthly basis.

12. Emergency Plan/Village Volunteers

Mrs Precious said that a Village Clean-Up day was being arranged for Saturday 7 October 2017 which would also be an opportunity for residents to volunteer to join the Committee.

13. Newsletter

Mrs Cutbush said that the Newsletter was on target to be published for distribution in August.

14. Pavilion

Work had commenced on the Pavilion and it was due to be complete early in January 2018. A meeting of the Pavilion Renovation Committee had been arranged to take place on Wednesday 19 July 2017 predominantly to make a decision on roofing materials and the colour of the building.

15. Events & Communications

Mr Clark had asked for this item to be put on the Agenda to ensure that the Parish Council were aware of future village events and to make sure that proper arrangements were made in good time to organise volunteers, materials etc. for events that the Council planned to be present at.

16. Representatives' Reports

Planning

No planning report was presented.

Mrs Wright said that she had been made aware that the boundary fence of the new housing development had been moved out over the weekend. It was agreed to contact HDC Planning to ensure that the planning conditions were not being breached.

Finance

Approval for payments was requested and agreed by all.

Open Spaces

The Skateboard Park had been assessed recently by RoSPA and the report had flagged up some problems with the equipment. Solutions to the problems had been detailed and Mr Chamberlin agreed to arrange to rectify the faults. In the meantime, Mrs Wright agreed to speak to the insurance company to seek advice on anything that needed to be done whilst this work was being carried out.

Footpaths

Nothing to report.

Allotments

Nothing to report.

(JW)

Page 3 of 4

Roads & Transport Nothing to report. Streetlights Nothing to report. HALC Nothing to report. Village Hall A Village Hall Management CommitteeTreasurer had still not been found. Website Nothing to report. CLC Nothing to report.

The next meeting will be held on **Monday 14 July 2017**.

The meeting closed at 9.02 p.m.