

Section 2 – Accounting statements 2015/16 for

Enter name of
smaller authority here:

COWFOLD PARISH COUNCIL

	Year ending		Notes and guidance
	31 March 2015 £	31 March 2016 £	
1. Balances brought forward	79,927	85,261	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	36,124	36,557	Total amount of precept or (for IDBs) rates and levies received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	16,419	13,571	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	11,544	11,962	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and employment expenses.
5. (-) Loan interest/capital repayments	NIL	NIL	Total expenditure or payments of capital and interest made during the year on the smaller authority's borrowings (if any).
6. (-) All other payments	35,665	44,986	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	85,261	78,441	Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6)
8. Total value of cash and short term investments	85,261	78,441	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	3,290,594	3,290,594	The original Asset and Investment Register value of all fixed assets, plus other long term assets owned by the smaller authority as at 31 March
10. Total borrowings	NIL	NIL	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	Yes	No	The Council acts as sole trustee for and is responsible for managing Trust funds or assets. N.B. The figures in the accounting statements above do not include any Trust transactions.

I certify that for the year ended 31 March 2016 the accounting statements in this annual return present fairly the financial position of this smaller authority and its income and expenditure, or properly present receipts and payments, as the case may be.

Signed by Responsible Financial Officer

SIGNATURE REQUIRED

Date 13/06/2016

I confirm that these accounting statements were approved by this smaller authority on this date:

13/06/2016

and recorded as minute reference:

MINUTE REFERENCE

Signed by Chair of the meeting approving these accounting statements.

SIGNATURE REQUIRED

Date 13/06/2016

Bank Reconciliation
Cowfold Parish Council
Financial Year ending 31 March 2016
Prepared by: Janet Wright - Clerk & RFO

Balance as per bank statements as at 31 March 2016:

Bank Accounts	£	£
Lloyds Current Account	19,983.10	
Lloyds Instant Access Account	2,128.77	
Lloyds 30 Day Notice Account	13,269.61	
Bank of Ireland Current Account	<u>43,599.52</u>	
		78,981.00
Less unrepresented cheques at 31 March 2016:		
Cheque No.2655	480.00	
Cheque No.2653	<u>60.23</u>	540.23
Net Balances as at 31 March 2016		<u>78,440.77</u>
Opening Balance 1 April 2015		85,261.24
Receipts in the year		50,127.99
Payments in the year		56,948.46
Closing balance per cash book		<u>78,440.77</u>

Cowfold Parish Council									
Costs Against Budget 2015/16									
			Budget		Actual				
			2015/16		To 31.03.16				
			£		£				
OPEN SPACES									
Playground Inspection			650.00		337.00				
Playground Maintenance			1,750.00		915.00				
Grass Cutting			2,600.00		2,321.00				
General Maintenance			3,000.00		2,052.49				
Acorn Avenue Pond			550.00		900.00				
Village Clean/Skips/Litter			4,284.00		4,169.00				
Poop Scoop Empty			1,000.00		977.28				
Contingency/Repairs/Maintenance			1,000.00		1,945.00				
Operation Watershed			-		2,500.00				
			14,834.00		16,116.77				
PUBLIC LIGHTING									
WSSC Energy/Maintenance			2,000.00		1,968.87				
			2,300.00		1,968.87				
ALLOTMENTS									
Water Company Rent/Water			160.00		297.17				
Maintenance			340.00		-				
			500.00		297.17				
GENERAL ADMINISTRATION									
Insurance			3,500.00		3,173.20				
Subscriptions			600.00		545.20				
Clerks Salary			11,840.00		11,961.62				
Admin Expenses & Petty Cash			600.00		503.91				
Admin Allowance-Pavilion Group			500.00		-				
Office Allowance			300.00		300.00				
Hall Rent			500.00		337.83				
Audit & Preparation			450.00		300.00				
VAT			2,000.00		5,386.21				
Election/Training/Expenses			600.00		207.00				
Website			400.00		299.88				
Village Fete			200.00		-				
Donations			1,050.00		875.00				
Contingency			1,485.49		-				
			24,025.49		23,889.85				
PROJECTS									
Skateboard Park			4,000.00		8,200.00				
Pavilion			-		6,475.80				
			4,000.00		14,675.80				
Grand Total			45,659.49		56,948.46				
Income Against Budget 2015/16									
			Budget		Actual				
			2015/16		2015/16				
			£		£				
Precept			36,557.49		36,557.00				
Council Tax Support Grant			1,206.00		1,206.00				
Interest			35.00		63.62				
Reclaim VAT			2,000.00		3,823.66				
Henfield Access Fee			100.00		100.00				
Allotments			500.00		519.00				
Environmental Cleansing Grant			4,760.00		4,855.54				
Scout Hut Rent			1.00		1.00				
Scout Hut Insurance			500.00		502.17				
WSSC Operation Watershed			-		2,500.00				
Total			45,659.49		50,127.99				